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## Publisher's Note

2022 – Release 2

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## BEST PRACTICES: HUMAN RESOURCES FORMS TOOLKIT

This year's second release of *Best Practices: Human Resources Forms Toolkit* adds to an already valuable collection of sample checklists, forms and commentary for the human resources professional. (For information on policies and procedures, please refer to the companion volume of *Best Practices: Employment Policies that Work* by the same authors, also published by Thomson Reuters Canada.)

This release features updates to Chapters 2 (Managing the Hiring Process), and 6 (Human Resources Administration).

In addition, all the forms have been provided in electronic format on the enclosed CD, allowing easy access and revision for your specific needs. The CD has a table of contents that contains hyperlinks to all the forms for easy navigation to the document wanted.

Thomson Reuters Canada and the authors of *Best Practices: Human Resources Forms Toolkit* are always interested in feedback from the users. We welcome any comments, suggestions, or new forms at any time.

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