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## Publisher's Note

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# BEST PRACTICES: EMPLOYEE RETENTION AND ENGAGEMENT

Dear Subscriber:

We are pleased to send you the first 2020 supplement to Best Practices: Employee Retention and Engagement.

This supplement provides newly added material to the following chapters, as well updated Glossary, Index and Contents pages:

- Chapter 1 – New section 1.4: *Organization of the Human Resources Function*
- Chapter 1 – New section 1.4(2): *Responsibility for Retention and Engagement*
  
- Chapter 13 – Updated Key Points
- Chapter 13 – New section 13.6: *Retaining Employees Employed as Part of an Acquisition*
  
- Chapter 16 – New section 16.11: *Employee Preferences and Office Design*

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