

Publisher's Note
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BEST PRACTICES: RECRUITMENT & SELECTION

September 2018

Dear Subscriber,

Enclosed is your Release 2018-2 of Best Practices: Recruitment and Selection.

This release consists of updates and enhancements to Chapter 3: The Job Application and Resume as Screening Tools. It includes updates that relate to current trends and emerging best practices in recruitment and selection with respect to online recruitment, job boards and social media, as well as legal compliance concerns and best practices surrounding the screening of job applications and resumes. Several appendices and sample documents were added or enhanced, including a Real Cost to Hire Chart, a Sample Candidate Tracking List, a Sample Applicant Comparison Chart, and a Sample Telephone Prescreen.

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