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POWERFUL EMPLOYMENT POLICIES

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This is a ready-to-use compilation of important policies and related forms for preparing a legally sound, user-friendly employee policy manual. Revised and updated regularly to bring you the most current issues affecting the workplace, all of the forms and policies are pre-made and organized for easy access. You'll find one policy per topic with guidelines on how to customize it. The companion CD-ROM makes creating and updating your company policy handbook even easier.

What's New in this Update:

This release features 10 new and updated policies and commentary, as well as three updated jurisdictional charts. These changes include updates to reflect amendments to the Ontario *Employment Standards Act, 2000* that have recently come into force.

Highlights:

New policies:

- Work Schedules (C-1.8)
- Equal Pay Regardless of Employment Status (D-1.5)

Updates to reflect changes to attendance management:

- Personal Days/Personal Emergency Leave (C-2.3)
- Sick Leave (C-2.4)
- Sick/Personal Days (C-2.4A)
- Leave of Absence (C-2.5)
- Pregnancy, Parental and Adoption Leave (C-2.6)
- Compassionate Care Leave (C-2.10)

Other updates:

- Equal Opportunity (B-4.1) (re gender-neutral language)
- Alcohol and Drug Use (C-3.2) (re legalization of recreational cannabis)

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