

INDEX

A

Acknowledgement of Payment, 2.250
 Acknowledgement of Receipt, 4.02
 action number, 1.05, 2.02, 2.10, 2.18
 action, 1.05
 address for service, 1.05, 1.06, 2.14, 2.15
 Affidavit, 1.10, 1.17, 2.128, 2.297 – 2.299
 Affidavit of Alternative Method of Service, 2.293
 Affidavit of Attainment of Majority, 2.152
 Affidavit of Interpreter, see Endorsement of Interpreter
 Affidavit of Ordinary Service, 1.06, 2.46, 2.47
 Affidavit of Personal Service, 1.06, 2.44, 2.45, 2.293
 Affidavit in Support of Garnishing Order After Judgment, 2.262, 2.263
 Affidavit in Support of Garnishing Order Before Judgment, 2.278, 2.279
 Affidavit in Support of Subpoena to Debtor, 2.256, 2.257
 age of majority, 2.05, 2.152, 2.153
 Allegation of Default, 2.120, 2.121
 alternative method of service, 1.06, 1.09, 2.292, 2.293
 amending a document, 3.02 – 3.05
 Anton Piller, 2.305
 appeal from Small Claims decision, 1.04, 2.222 – 2.225
 Appearance List, 2.140, 2.141, 3.14, 3.17
 appellant, 2.164, 2.165, 2.220 – 2.235
 Appellant's Statement of Argument, 2.226
 Appendix C, Sch. 1, *BCSCR*, Fees Payable to the Crown, 5.12
 Appendix C, Sch. 2, *BCSCR*, Fees Payable to the Sheriff, 5.16
 Appendix C, Sch. 3, *BCSCR*, Fees Payable to Witnesses, 5.18
 Applicant's Brief of Argument, 3.18, 3.19
 application for directions, 2.220, 3.09
 application (see interlocutory application)
 Application for Payment Out on Garnishing Order, 2.264, 2.268, 2.270, 2.272 – 2.274
 Application for Trial Date, 2.232
 application record, 1.09, 2.122, 2.126, 3.14, 3.16, 3.17, 3.33
 Application Respondent, 1.09, 2.122, 2.126, 2.130, 2.132 – 2.134, 3.14, 3.15, 3.17
 Application Response, 2.130 – 2.133
 Appointment, 2.162, 2.163
 Appointment for Examination in Aid of Execution, 2.238, 2.239, 3.29, 3.30
 Appointment to Examine for Discovery, 1.08, 2.104 – 2.107, 2.238, 3.07, 4.02
 arranging Vancouver chambers matter, 3.09 – 3.19
 arranging trial date, 3.20 – 3.24
 assessment of costs, 2.54, 2.208
 Authorization, 2.102, 5.27 – 5.38

B

backing sheet, 2.03, 2.12, 3.25
 bankruptcy search, 4.17, 5.06
 bankruptcy, 2.06, 2.140, 3.06, 3.32, 4.17, 5.06
 bankrupts, 1.03, 2.06
 BC Court of Appeal, 1.15, 2.08, 2.11
 Bill of Costs, 1.14, 2.162, 2.168, 2.196, 2.198 – 2.205, 2.208, 2.240, 5.22, 5.24, 5.26

book of authorities, 1.13, 3.19, 5.14
 book a trial, 3.21
 Brief of Argument, 3.18, 3.19
Builders Lien Act, 2.282, 2.284, 2.286, 2.288
Business Corporations Act, 3.18, 4.12

C

calculation of time, 2.16, 2.17, 2.180
 Canada Revenue Agency, 4.19
 case citations, 2.10, 2.11
 Case Planning Conference, 1.08, 2.88 – 2.92, 2.94 – 2.98
 Case Plan Order, 1.08, 2.92 – 2.99
 cause of action, 1.02, 2.160, 2.214, 2.216, 2.278, 2.279, 2.294, 5.01
 Certificate for a Litigation Guardian, 2.38, 2.40, 2.42, 2.43
 Certificate of Costs, 2.162, 2.200, 2.204, 2.206, 2.208, 2.212, 2.240
 Certificate of Fees, 2.162, 2.210, 2.211
 Certificate of Fitness, 2.152, 2.38, 2.40 – 2.42, 2.74
 Certificate of Judgment, 1.16, 2.236, 4.09, 4.18
 Certificate of Pending Litigation (formerly called Certificate of Lis Pendens), 2.282 – 2.289, 4.18
 chambers, 1.09, 1.17, 2.122, 3.09 – 3.19
Class Proceedings Act, 2.04, 2.18, 2.140, 2.160, 2.303
 Checklist (to accompany application for Consent Order waiving requirement for TMC), 2.321
 Client Data Sheet, 4.05, 4.07
 Client Disability Chart, 4.05
 collection, 1.04, 1.16, 4.11
 Commercial Chambers Pilot Project, 3.18
 companies, 2.05
Company Act, see *Business Corporations Act*
 company search, 1.06, 2.05, 2.18, 2.24, 4.12, 4.18, 5.07
 Consent Dismissal Order, 1.11, 2.12, 2.146, 3.24
 Consent Order, 2.30, 2.144 – 2.149, 2.321
 Consent to Act as Litigation Guardian, 2.38 – 2.42, 2.152
 Consent to Payment Out of Court, 2.268
 Consent to Payment Out to Lawyer, 2.09, 2.168, 2.264, 2.270
 copy, 2.14
 costs, 1.15, 2.198 – 2.205, 5.22 – 5.26
 Counterclaim, 1.07, 2.56 – 2.65
 court file transfer, 3.24
 court schedule, SCBC, 3.20
 court registry fees, 2.220, 5.11
 Court of Appeal, 1.04, 1.15, 2.08, 2.11, 2.300, 5.14
Court Order Interest Act, 5.02
Court Order Enforcement Act, 2.162, 2.236, 2.258, 2.261, 2.264 – 2.266, 2.268, 2.270, 2.272, 2.274, 2.278, 2.280, 5.12, 5.20
Court Jurisdiction and Proceedings Transfer Act, 2.22, 2.28, 2.294

D

declining representation, 4.07
 Declaration of Default, 2.121(g), 2.121(h)
 Default Judgment, 1.07, 1.18, 2.52 – 2.55
 defendant, 1.02
 demand letter, 4.08, 4.12

Demand for Particulars, 2.100, 3.25, 3.28
 demand to pay account, 4.11
 deponent, 2.44, 2.46, 2.128, 2.152, 2.297 – 2.299
 describing judges, 2.08, 2.300
 describing lawyers/law students, 2.08, 2.300
 describing masters, 2.08, 2.300
 describing parties, 2.05, 2.06
 desk order, 2.12
 Directions, 2.222 – 2.225
 disbursements, 1.14, 2.198
 discontinuance, 1.11, 2.154, 2.204, 3.24
 discovery (see examination for discovery)
 dismissal for want of prosecution, 2.190
 document preparation, 2.02
 documents, 2.01, 2.86
 driver record search, 5.08

E

Emergency After-Hours Applications in Vancouver, 3.09
 employer, request info re income loss, 4.16
 Endorsement, service outside BC (ex juris), 2.29, 2.294
 Endorsement of Interpreter, 2.128, 2.299
 enter, 2.14
 evasion, 2.292
 evidence, 2.08, 2.10, 2.16
 examination for discovery, 1.08, 1.14, 2.104 – 2.108, 2.111, 2.122, 2.125, 2.239, 3.01, 3.06, 3.15, 4.01, 4.09
 examination in aid of execution, 2.238, 3.29 – 3.32
 exhibits, 2.32, 2.44, 2.46, 2.128, 2.174, 2.176, 2.224, 2.297 – 2.299
 exhibit stamp, 2.44, 2.46, 2.128, 2.297
 experts, 1.12, 2.92, 2.173(a), 2.321, 2.322

F

Fast Track Litigation, 1.12, 2.04, 2.218, 2.303, 2.304
 Fax Cover Sheet, 2.15, 2.32 – 2.35, 2.47
 Federal Court of Canada, 1.04
 fees, court registry, 5.11
 Fees Payable to Witnesses, 2.252, 5.18
 Fees Payable to the Crown, 2.232, 2.282, 5.12 – 5.15
 Fees Payable to the Sheriff, 5.16, 5.17

G

garnish wages or salary, 2.302
 garnishee, 2.258 – 2.263, 2.274 – 2.279
 Garnishing Order, 1.16, 2.252, 2.258 – 2.268, 2.270, 2.272 – 2.281, 2.301 – 2.302, 4.13
 guardian ad litem, see litigation guardian

H

holiday, 2.16, 2.17, 2.32, 2.36, 3.20
 Hearing Record, 2.36, 2.162, 2.163(a)-(b)

I

ICBC, service upon, 4.14
 income tax returns, 4.07, 4.19
 infant, 1.03, 2.05, 2.38, 2.40, 2.42, 2.104, 2.148, 2.152, 2.168, 3.06, 3.10, 3.11
 interlocutory application, 1.06, 1.09, 1.10, 2.180, 2.194, 2.303, 3.09, 3.22
 Interrogatories, 1.09, 2.108, 2.109, 2.122, 2.126, 2.201, 3.15

J

Joint Book of Authorities, 3.19
 judgment, 1.10, 2.236
 jurat, 2.297 – 2.299
 jurisdiction, 1.03, 2.18
 jury trial, 1.12, 2.184, 2.303, 3.23, 4.15
 jury fees, 1.12, 2.184, 3.23, 4.15

L

Land Title Act, 2.237, 2.282 – 2.289
 land title office, 1.15, 2.236, 2.282 – 2.288,
 4.09, 4.18
 lawyer of record, 1.12, 2.07, 2.78 – 2.82,
 3.26
 legal disability, 1.03, 2.05, 2.144, 2.38 –
 2.42, 2.52, 2.148, 2.152 – 2.154, 2.166,
 3.06, 3.10
 legal assistants, 5.04 – 5.05
Legal Profession Act, 2.162, 2.210, 4.10
 lien and encumbrance search, 5.09
 limitation period, 1.02, 1.11
 List of Documents, 1.08, 2.86
 List of Witnesses and Time Estimates
 (repealed)
 litigation guardian, 1.03, 2.05, 2.38 – 2.43,
 2.74, 2.104, 2.152, 3.06
 litigants, 1.12, 2.234

M

Mareva Injunction, 2.323 – 2.330
 Mediation Fee Declaration, 2.114 – 2.119,
 2.121(a) – 2.121(f)
 medical/legal report, 2.102, 4.16
 Medical Authorization, 2.102, 4.05, 4.16
 mentally incompetent, 1.03, 2.06, 2.38,
 2.40, 2.104, 2.148, 2.152, 2.154, 3.06
 Model Seizure and Safekeeping of
 Evidence Order, 2.305 – 2.316
 motion, 1.13, 2.127, 2.138, 2.304, 4.06
 motor vehicle search, 2.240, 5.10
 Motor Vehicle Department, 5.08

N

Notice of Abandonment of Appeal, 2.220
 – 2.226, 2.234
 Notice of Address for Service, 2.84, 2.85
 Notice of Appeal from Master or Registrar,
 2.164, 3.09
 Notice of Appeal (non-Small Claims
 decision), 2.220
 Notice of Appeal (Small Claims decision),
 2.222
 Notice of Appeal (to BCCA), 1.15
 Notice of Application, 1.09, 2.122 – 2.127,
 3.09 – 3.16
 Notice of Appointment or Change of
 Lawyer, 2.74
 Notice of Change of Address for Service,
 see Notice of Address for Service
 Notice of Civil Claim, 1.04 – 1.06, 2.18 –
 2.21
 Notice of Discontinuance, 1.11, 2.154, 3.24
 Notice of Hearing, 1.18, 2.138, 3.12 – 3.15
 Notice of Hearing of Appeal, 2.220, 2.225,
 2.232
 Notice of Intention to Act in Person, 2.76
 Notice of Intention to Apply for Payment
 Out of Court, 2.260, 2.264 – 2.266
 Notice of Intention to Call Adverse Party
 as a Witness, 2.192
 Notice of Intention to Proceed, 2.190
 Notice of Intention to Withdraw as Lawyer,
 2.78

Notice of Trial, 1.12, 2.170 – 2.173, 3.20 –
 3.24
 Notice of Withdrawal, 2.156
 Notice of Withdrawal of Lawyer, 2.82
 Notice Requiring Trial by Jury, 2.184, 3.23,
 4.15
 Notice to Admit, 2.72, 2.212, 3.24
 Notice to Call Adverse Party as a Witness,
 3.23
 Notice to Defendant by Counterclaim, 2.56
 Notice to Dispute Payment Into Court
 (garnishee), 2.280
 Notice to Dispute Payment Out, 2.265 –
 2.267, 2.273
 Notice to Mediate, 2.88, 2.114–2.121(h),
 3.23
 Notice to Produce, 1.11, 2.186, 3.24

O

Objection, 2.80
 Offer to Settle, 1.10, 2.166 – 2.169, 3.25
 Offer to Settle Costs, 2.212, 2.213
 Order, 1.10, 2.12, 2.94 – 2.99, 2.142 –
 2.149, 2.196, 2.300
 Order – Seizure & Safe Keeping of Evidence,
 3.05 – 3.16
 ordinary service, 1.06, 2.14 – 2.16, 2.46
 originating application, 1.04, 1.17, 1.18,
 2.18, 2.24, 2.114

P

partnership, 1.03, 2.06, 3.06, 3.18, 3.29
 Party and Party Costs, 1.14, 5.22 – 5.26
 party descriptions, 2.05
 payment into court, 2.259, 2.275, 2.277,
 2.280,
 payment out of court, 2.260, 2.264 – 2.269,
 2.271, 2.272
 personal property, 5.09
 Personal Property Registry, 5.09
 personal service, 1.06, 2.14 – 2.18, 2.44,
 2.110, 2.292, 3.02, 4.13
 person under legal disability, 1.03, 2.38,
 2.144, 2.166, 2.240, 2.242
 petitioner, 1.17, 2.24
 Petition Respondent, 1.18, 2.24, 2.134 –
 2.139, 3.14 – 3.16
 Petition to the Court, 1.04, 1.17, 2.24 –
 2.29, 2.138, 3.14
 place of trial, 1.05, 1.79, 2.18 – 2.21, 2.160,
 2.170, 2.180, 2.194, 3.20 – 3.22, 3.26
 plaintiff, 1.02
 pleadings, 1.05 – 1.07
 post-judgment interest, 2.240, 2.258, 5.01
 Praecepte, (see Requisition, general purpose)
 preamble, 2.300
 pre-hearing conference, 2.162, 2.322
 pre-judgment interest, 2.206, 2.236, 5.01
 preparing Trial Record, 3.25 – 3.26
 pre-trial conference, 2.178
 pronouncement, 1.10, 1.15, 1.17, 2.142,
 2.164, 2.196, 2.220, 2.222, 2.236, 2.244,
 2.246, 2.248, 2.250, 3.04, 3.09, 5.01
 Public Guardian and Trustee, 1.03, 2.38,
 2.40, 2.144, 2.154, 2.204, 3.10, 3.11

Q

Questionnaire, 4.19, 4.20

R

Reasons for Judgment, 1.14, 2.10, 2.196,
 2.225, 2.228, 2.236, 2.248, 2.252, 3.34

Rebutter, 1.07
 Registrar of Companies, 1.03, 4.18, 5.07
 Rejoinder, 1.07
 releasee, 2.214, 2.216
 Release of All Claims (corporate), 2.216
 Release of All Claims (individual), 2.214
 releaser, 2.214, 2.216
 reminder to pay account, 4.10
 Reply, 1.07, 2.72, 2.100, 2.112
 Reply to Demand for Particulars, 2.101(a)
 Reply to Notice to Admit, 2.113(a)
 Request for Assignment of Judge, 2.160
 Request for Assignment of Trial Judge,
 repealed
 request for income tax returns, 4.19
 Request to Appear Before a Specific
 Judge/Master, 2.159
 Requisition, 2.30, 2.144, 2.148, 2.178,
 2.291(a), 2.291(c)
 reserved judgment, 2.252
 reserve trial date, 3.20 – 3.24
 respondent, 1.18
 Respondent's Brief of Argument, 3.18
 Respondent's Statement of Argument, 2.228
 Response to Counterclaim, 1.07, 2.48, 2.56
 – 2.63, 2.201, 2.290, 3.28
 Response to Notice of Civil Claim, 2.48 –
 2.51, 3.05
 Response to Third Party Notice, 1.07, 2.52,
 2.54, 2.64, 2.68 – 2.71, 2.290
 retainer letter, 4.04 – 4.07
 returnable date, 1.10, 2.150

S

Sealing Order, 2.317 – 2.320
 searches, 1.03, 1.15, 4.18:
 bankruptcy, 5.06;
 company, 5.07
 driver record, 5.08
 lien and encumbrance, 5.09
 motor vehicle, 5.10
 service, 1.05, 1.06, 2.14, 2.15, 2.44 – 2.47,
 2.56 – 2.59, 2.64 – 2.67, 2.274, 2.292,
 2.294, 4.13
 service outside BC (ex juris), 1.06, 2.15,
 2.22, 2.28, 2.94
 settlement, 1.10 – 1.13, 2.162, 2.166, 2.181,
 2.204, 2.214 – 2.217, 4.04, 4.16
 sheriff, fees, 5.16, 5.17
Sheriff Act, 2.240, 2.242, 2.244, 2.246,
 2.248, 4.14
 Short Notice Requisition, 2.144, 2.148,
 2.150, 2.151
 signature lines, 2.07, 2.09, 2.142, 2.144,
 2.208
 simple interest formula, 5.01
Small Claims Act, 2.225, 2.226, 2.228
 Small Claims Court, 1.03, 1.04, 2.198,
 2.222, 2.224
 sole proprietorships, 1.03, 2.06
 Statement of Facts and Issues, 2.114, 2.116,
 2.117, 2.120, 2.121(a), 2.121(c),
 2.121(d), 2.121(g)
 style of proceeding/cause, 2.02 – 2.06,
 2.10, 2.12, 2.142, 2.144, 2.152, 2.196,
 3.26, 4.12
 Subpoena, 1.11, 1.16, 2.110
 Subpoena to Debtor, 2.203, 2.252 – 2.257,
 3.29, 4.13, 4.14
 Supreme Court of BC, 1.04, 1.15, 2.08,
 2.230
 Supreme Court of Canada, 1.04, 1.15
 Surrebutter, 1.07
 Surrejoinder, 1.07

T

Tariff, 1.14, 2.198, 2.201, 2.204, 2.212,
5.23 – 5.26
third party, 1.07
Third Party Notice, 1.07, 2.52, 2.64 – 2.71,
2.166, 2.290, 3.02, 3.25
transcript, 1.09, 2.163(a), 2.194, 2.224,
2.225, 2.226, 2.228, 2.232, 3.29, 4.09
transfer court file, 1.09, 2.225, 2.226,
2.228, 2.232, 3.29, 4.09
trial, 1.09 – 1.15, 2.110, 2.160, 2.170 –
2.177, 2.180 – 2.189, 2.192 – 2.197,
2.303, 3.20 – 3.28, 4.10
Trial Brief, 1.13, 2.174 – 2.178, 3.23
Trial Certificate, 1.10, 1.12, 2.32, 2.104,
2.170, 2.178, 2.180 – 2.183, 3.23, 3.26
Trial Date, 3.20 – 3.24
Trial Management Conference, 1.13, 2.36,
2.98, 2.144, 2.147, 2.170, 2.171, 2.174,
2.178, 2.180, 2.204, 2.218, 2.290, 2.303,
2.304, 2.321 – 2.324, 3.09, 3.20, 3.23
Trial Record, 1.10, 1.12, 2.32, 2.100, 2.170,
2.174, 2.180, 2.182, 3.01, 3.17, 3.23,
3.25 – 3.28

V

versus, 2.10, 2.11

W

Wills Variation Act, 2.288, 2.289
witness, 1.11 – 1.14, 3.23, 4.02, 4.07 –
4.09, 4.19, 5.18
witness fees, 1.08, 1.12, 2.104, 2.138,
2.192, 3.29, 4.02, 5.18
Witness List, 2.173(a)
Writ of Delivery/Assessed Value, 1.16,
2.246 – 2.249
writ of execution, 1.16, 2.222, 2.252, 2.256
– 2.258, 4.13, 4.14
Writ of Possession, 1.16, 2.244, 2.248
Writ of Seizure and Sale, 1.16, 2.240,
2.241, 2.258, 4.14
Writ of Sequestration, 1.16, 2.242, 2.243